

INSTRUCTIONS TO RECEIVING AGENTS

RIGHTS ISSUE CLOSES TOMORROW – AUGUST 23, 2024

ACCESS HOLDINGS PLC RIGHTS ISSUE - 17,772,612,811 ORDINARY SHARES OF N0.50 KOBO EACH AT N19.75 PER SHARE (PAYABLE IN FULL ON ACCEPTANCE)

- i. Receiving Agents should have processed all applications electronically as directed by Securities & Exchange Commission ("SEC"), through the following electronic channels approved by SEC (as notified and advertised):
 - a. NGX Invest (e-Offering Platform). Visit invest.ngxgroup.com
 - b. Primary Offer. Visit retail.primaryofferng.com

Accordingly, Receiving Agents are expected to have uploaded Application Forms through the electronic channels, with supporting evidence of payment being provided.

- ii. In the event that paper Application Forms have been received, all duly completed Forms must be forwarded to the Registrars – **Atlas Registrars Limited, 34 Eric Moore Rd (4th Floor), Iganmu, Lagos** and the Lead Issuing House – **Chapel Hill Denham Advisory Limited, 10 Bankole Oki Street, Ikoyi, Lagos** – with accompanying dockets (in Excel Format) to (projecthercules@chapelhilldenham.com and projecthercules@atlasregistrars.com). The docket must include the name and full address of each subscriber, the number of Access Holdings shares held, the number of shares provisionally allotted, the number of shares subscribed to, the number of additional shares requested (if any), the number of shares forfeited (as applicable), the number of Traded Rights purchased (if any), the total subscription and the total value of the aggregate subscription, must be accompanied by evidence of payment (such as a cheque, bank draft, transfer etc) for each subscription.

The Receiving Agents' Docket can be downloaded using this link – **Access Holdings Receiving Agents Docket**
Where paper Application Forms have been received and processed, Receiving Agents must ensure that –

- a. Joint Applicants both sign the Application Form.
 - b. Corporate Applicants have indicated the RC number, and duly executed the Form
- iii. **All documentation in respect of Traded Rights must be forwarded to the Registrars on or by August 21, 2024.**
 - iv. **Returns that are not received by the close of business on Friday August 30, 2024 may be rejected.**

All returns must include clear copies of the payment instrument(s)/transfer advice with respect to each return submitted.

Amounts greater than N10,000,000 (Ten Million Naira) must be remitted by electronic transfer – SWIFT, RTGS or NEFT into any of the designated Offer Proceeds Accounts stated below:

BANK:	CORONATION MERCHANT BANK	GUARANTY TRUST BANK
Account Name:	CHDA / ACCESS HOLDINGS 2024 RIGHTS ISSUE	CHDA/ACCESS HOLDINGS 2024 RIGHTS ISSUE
Account Number:	1990038272	0916203523
Narration:	"[SHAREHOLDER'S FULL NAME] - PAYMENT FOR ACCESS HOLDINGS PLC 2024 RIGHTS"	"[SHAREHOLDER'S FULL NAME] - PAYMENT FOR ACCESS HOLDINGS PLC 2024 RIGHTS"

NB: All dates stated herein must be adhered to strictly to ensure the timely conclusion of the transaction

THE APPLICATION LISTS FOR THE RIGHTS ISSUE CLOSES ON AUGUST 23, 2024

Banking | Lending | Payments | Insurance | Pensions

